

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Declaration	Declaration
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern

4. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

5. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
8. Select data from "Dropdown list" wherever applicable.
9. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	530839
Name of the company	CLIO INFOTECH LIMITED
Whether company is SME	Yes
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-06-2016
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

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Sr. No.	Particular	Yes/No
1	Whether the Listed Entity has issued any partly paid up shares?	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No
3	Whether the Listed Entity has issued any Warrants ?	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No
5	Whether the Listed Entity has any shares in locked-in?	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No
7	Whether company has equity shares with differential voting rights?	No

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Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities ² (IX)			Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)
						No of Voting (XIV) ² Rights		Total as a % of Total Voting rights		
						Class eg: X	Total			
A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group										
(1) Indian										
(a)	Individuals/Hindu undivided Family	3	755252	755252	6.86	755252.00	755252	6.86	6.86	755252
(b)	Central Government/ State Government(s)									
(c)	Financial Institutions/ Banks									
(d)	Any Other (specify)									
Sub-Total (A)(1)		3	755252	755252	6.86	755252.00	755252	6.86	6.86	755252
(2) Foreign										
(a)	Individuals (NonResident Individuals/ Foreign Individuals)									
(b)	Government									
(c)	Institutions									
(d)	Foreign Portfolio Investor									
(e)	Any Other (specify)									
Sub-Total (A)(2)										
Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)		3	755252	755252	6.86	755252.00	755252	6.86	6.86	755252
Details of Shares which remain unclaimed for Promoter & Promoter Group										
B Table III - Statement showing shareholding pattern of the Public shareholder										
(1) Institutions										
(a)	Mutual Funds									
(b)	Venture Capital Funds									
(c)	Alternate Investment Funds									
(d)	Foreign Venture Capital Investors									
(e)	Foreign Portfolio Investors									
(f)	Financial Institutions/ Banks									
(g)	Insurance Companies									
(h)	Provident Funds/ Pension Funds									
(i)	Any Other (specify)									
Sub-Total (B)(1)										
(2)	Central Government/ State Government(s)/ President of India									
Sub-Total (B)(2)										
(3) Non-institutions										
(a(i))	Individuals - i. Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	8015	5556001	5556001	50.46	5556001.00	5556001	50.46	50.46	4447795
(a(ii))	Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.	41	2709430	2709430	24.61	2709430.00	2709430	24.61	24.61	2675430
(b)	NBFCs registered with RBI	1	200	200	0.00	200.00	200	0.00	0.00	200
(c)	Employee Trusts									
(d)	Overseas Depositories (holding DRs) (balancing figure)									
(e)	Any Other (specify)	128	1990067	1990067	18.07	1990067.00	1990067	18.07	18.07	1976967
Sub-Total (B)(3)		8185	10255698	10255698	93.14	10255698.00	10255698	93.14	93.14	9100392
Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)		8185	10255698	10255698	93.14	10255698.00	10255698	93.14	93.14	9100392
Details of the shareholders acting as persons in Concert for Public										
Details of Shares which remain unclaimed for Public										
C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder										
(1)	Custodian/DR Holder - Name of DR Holders (if Available)									
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)									
Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)										
Total (A+B+C2)		8188	11010950	11010950	100.00	11010950.00	11010950	100.00	100.00	9855644
Total (A+B+C)		8188	11010950	11010950		11010950.00	11010950	100.00		9855644
Disclosure of notes on shareholding pattern						Add Notes				

Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X)(a) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg:X	Total				
A1(a) Individuals/Hindu undivided Family											
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete </div>											
1	MANJU SURESH BAFNA	AEVPB1364F	405797	405797	3.69	405797.00	405797.00	3.69	3.69	405797	
2	SURESH BABULAL BAFNA	AACPBB3278M	239455	239455	2.17	239455.00	239455.00	2.17	2.17	239455	
3	ASHOK DAULATRAJ BAFNA	AEQPB2095G	110000	110000	1.00	110000.00	110000.00	1.00	1.00	110000	
Click here to go back			Total	755252	6.86	755252.00	755252.00	6.86	6.86	755252	

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Searial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg: X	Total				
B3(a(i)) Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.											
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete Disclosure of shareholder holding more than 1% of total number of shares </div>											
<div style="display: flex; justify-content: space-between; align-items: center;"> Click here to go back Total </div>											

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Searial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg: X	Total				
B3(a(ii)) Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.											
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete ☑Disclosure of shareholder holding more than 1% of total number of shares☑ </div>											
1	MEENA LALITKUMAR SHAH	BGBPS7668J	282100	282100	2.56	282100.00	282100.00	2.56	2.56	282100	
2	PARASMAL BUDHMAL MODI	AADPM8118L	209680	209680	1.90	209680.00	209680.00	1.90	1.90	209680	
3	BHARAT PANNALAL SHETH	AAGHB2034M	167500	167500	1.52	167500.00	167500.00	1.52	1.52	167500	
4	RAMESH KUMAR HARAN	AARPK7124Q	147500	147500	1.34	147500.00	147500.00	1.34	1.34	147500	
5	VISHAL KANTILAL JAIN	AACPJ4368E	130151	130151	1.18	130151.00	130151.00	1.18	1.18	130151	
6	DOROTHY NICHOLAS DSOUZA	ABMPD0080C	110500	110500	1.00	110500.00	110500.00	1.00	1.00	110500	
Click here to go back			Total	1047431	1047431	9.51	1047431.00	1047431.00	9.51	1047431	

Serial No.	Category	Category / More than 1 percentage	Name of the Shareholders (I)	PAN (II)	No. of the Shareholders (I)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
									No of Voting (XIV) Rights		Total as a % of Total Voting rights			
									Class eg: X	Total				
B3(e) Any Other (specify)														
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete </div>														
1	Bodies Corporate	More than 1 percentage of shareholding	MAJESTIC HOLDINGS & FININVEST PVT LTD	AAACM3826D	1	1553607	1553607	14.11	1553607	1553607	14.11	14.11	1553607	
2	Bodies Corporate	More than 1 percentage of shareholding	PRIMORE SOLUTIONS PRIVATE LIMITED	AAACV7384F	1	123654	123654	1.12	123654	123654	1.12	1.12	123654	
Click here to go back					Total	0	0	0	0.00	0.00	0.00	0.00	0	