

XBRL Excel Utility	
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2.	<a href="#">Before you begin</a>
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filing consists of two processes. Firstly generation of X Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all excel utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern

### 4. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide appropriate format. (Formats will get reflected while filling data.)  
 - Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled. If data has been furnished in proper format. If there are some errors on the sheet, excel utility will show message about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheets" that all sheets has been properly filled and validated successfully. If there are some errors utility will prompt you about the same and stop validation at the same time. After correct the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless success sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate HTML report'.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through BSE Listing Center and upload generated xml file. On Upload screen provide the required information to select XML file and submit the XML.

### **5. Fill up the Shareholding Pattern**

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generation.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed with XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data as you can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete" you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes



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### General information about company

Scrip code	530839
Name of the company	<b>Clio Infotech Limited</b>
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-03-2017
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

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Sr. No.	Particular	Yes/No
1	Whether the Listed Entity has issued any partly paid up shares?	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No
3	Whether the Listed Entity has issued any Warrants ?	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No
5	Whether the Listed Entity has any shares in locked-in?	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No
7	Whether company has equity shares with differential voting rights?	No

Table I - Summary Statement holding of specified securities																				
Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																				
Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities (IX)				No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (X) (a)	Shareholding, as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (X)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity Shares held in dematerialized form (XIV)
								No of Voting (XIV) Rights			Total as a % of (A+B+C)					No.	As a % of total Shares held (b)	No.	As a % of total Shares held (b)	
								Class eg: X	Class eg: Y	Total										
(A)	Promoter & Promoter Group	3	762606			762606	6.93	762,606.00		762,606.00	6.93			6.93					762406	
(B)	Public	8092	10248344			10248344	93.07	10248344.00		10,248,344.00	93.07			93.07					9093838	
(C)	Non Promoter- Non Public																			
(C1)	Shares underlying DRs																			
(C2)	Shares held by Employee Trusts																			
	<b>Total</b>	<b>8095</b>	<b>11010950</b>			<b>11010950</b>	<b>100</b>	<b>11010950.00</b>		<b>11010950.00</b>	<b>100.00</b>			<b>100</b>					<b>9856244</b>	

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Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities <sup>2</sup> (IX)			Shareholding , as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)
						No of Voting (XIV) <sup>2</sup> Rights		Total as a % of Total Voting rights		
						Class eg: X	Total			
<b>A</b>	<b>Table II - Statement showing shareholding pattern of the Promoter and Promoter Group</b>									
(1)	<b>Indian</b>									
(a)	<a href="#">Individuals/Hindu undivided Family</a>	3	762606	762606	6.93	762606.00	762606	6.93	6.93	762406
(b)	<a href="#">Central Government/ State Government(s)</a>									
(c)	<a href="#">Financial Institutions/ Banks</a>									
(d)	<a href="#">Any Other (specify)</a>									
	<b>Sub-Total (A)(1)</b>	3	762606	762606	6.93	762606.00	762606	6.93	6.93	762406
(2)	<b>Foreign</b>									
(a)	<a href="#">Individuals (NonResident Individuals/ Foreign Individuals)</a>									
(b)	<a href="#">Government</a>									
(c)	<a href="#">Institutions</a>									
(d)	<a href="#">Foreign Portfolio Investor</a>									
(e)	<a href="#">Any Other (specify)</a>									
	<b>Sub-Total (A)(2)</b>									
	<b>Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)</b>	3	762606	762606	6.93	762606.00	762606	6.93	6.93	762406
	<a href="#">Details of Shares which remain unclaimed for Promoter &amp; Promoter Group</a>									
<b>B</b>	<b>Table III - Statement showing shareholding pattern of the Public shareholder</b> <span style="color: red;">Note : Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual.</span>									
(1)	<b>Institutions</b>									
(a)	<a href="#">Mutual Funds</a>									
(b)	<a href="#">Venture Capital Funds</a>									
(c)	<a href="#">Alternate Investment Funds</a>									
(d)	<a href="#">Foreign Venture Capital Investors</a>									
(e)	<a href="#">Foreign Portfolio Investors</a>									
(f)	<a href="#">Financial Institutions/ Banks</a>									
(g)	<a href="#">Insurance Companies</a>									
(h)	<a href="#">Provident Funds/ Pension Funds</a>									
(i)	<a href="#">Any Other (specify)</a>									
	<b>Sub-Total (B)(1)</b>									
(2)	<a href="#">Central Government/ State Government(s)/ President of India</a>									
	<b>Sub-Total (B)(2)</b>									
(3)	<b>Non-institutions</b>									
(a)(i)	<a href="#">Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.</a>	7855	5316795	5316795	48.29	5316795	5316795	48.29	48.29	4209189



	<a href="#">Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.</a>	35	2481253							2447253	
(a(ii))			2481253	22.53	2481253	2481253	22.53	22.53			
(b)	<a href="#">NBFCs registered with RBI</a>	1	200	200	0.00	200	200	0.00	0.00	200	
(c)	<a href="#">Employee Trusts</a>										
(d)	<a href="#">Overseas Depositories (holding DRs) (balancing figure)</a>										
(e)	<a href="#">Any Other (specify)</a>	201	2450096	2450096	22.25	2450096	2450096	22.25	22.25	2437196	
<b>Sub-Total (B)(3)</b>		8092	10248344	10248344	93.07	10248344.00	10248344	93.07	93.07	9093838	
<b>Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)</b>		8092	10248344	10248344	93.07	10248344.00	10248344	93.07	93.07	9093838	
<a href="#">Details of the shareholders acting as persons in Concert for Public</a>											
<a href="#">Details of Shares which remain unclaimed for Public</a>											
<b>C</b>	<b>Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder</b>										
(1)	<a href="#">Custodian/DR Holder - Name of DR Holders (If Available)</a>										
(2)	<a href="#">Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)</a>										
<b>Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)</b>											
<b>Total ( A+B+C )</b>		8095	11010950	11010950	100.00	11010950.00	11010950	100.00	100.00	9856244	
<b>Total (A+B+C)</b>		8095	11010950	11010950	100.00	11010950.00	11010950	100.00	100.00	9856244	
<b>Disclosure of notes on shareholding pattern</b>							<b>Add Notes</b>				

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Searial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg: X	Total				
<b>B3(a(ii)) Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.</b>											
<div style="display: flex; justify-content: space-between; align-items: center;"> <span><a href="#">Add</a></span> <span><a href="#">Delete</a></span> <span>☑Disclosure of shareholder holding more than 1% of total number of shares☑</span> </div>											
1	MEENA LALITKUMAR SHAH	BGBPS7668J	282100	282100	2.56	282100.00	282100.00	2.56	2.56	282100	
2	PARASMAL BUDHMAL MODI	AADPM8118L	263447	263447	2.39	263447.00	263447.00	2.39	2.39	263447	
3	HIREN CHANDRAKANT CHAG	AACPC9423B	237585	237585	2.16	237585.00	237585.00	2.16	2.16	237585	
4	RAMESH KUMAR HARAN	AARPK7124Q	147500	147500	1.34	147500.00	147500.00	1.34	1.34	147500	
5	VISHAL KANTILAL JAIN	AACPJ4368E	130151	130151	1.18	130151.00	130151.00	1.18	1.18	130151	
6	DOROTHY NICHOLAS DSOUZA	ABMPD0080C	110500	110500	1.00	110500.00	110500.00	1.00	1.00	110500	
<a href="#">Click here to go back</a>			<b>Total</b>	1171283	10.64	1171283.00	1171283.00	10.64	10.64	1171283	

Serial No.	Category	Category / More than 1 percentage	Name of the Shareholders (I)	PAN (II)	No. of the Shareholders (I)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN	
									No of Voting (XIV) Rights		Total as a % of Total Voting rights				
									Class eg: X	Total					
<b>B3(e) Any Other (specify)</b>															
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Add</span> <span>Delete</span> </div>															
1	Bodies Corporate	Category			98	1942876	1942876	17.64	1942876	1942876	17.64	17.64	1930376		
2	Bodies Corporate	More than 1 percentage of shareholding	MAJESTIC HOLDINGS & FININVEST PVT LTD	AAACM3826D	1	1553607	1553607	14.11	1553607	1553607	14.11	14.11	1553607		
3	Bodies Corporate	More than 1 percentage of shareholding	PRIMORE SOLUTIONS PRIVATE LIMITED	AAACV7384F	1	123654	123654	1.12	123654	123654	1.12	1.12	123654		
4	NRI	Category			9	39211	39211	0.36	39211	39211	0.36	0.36	39211		
5	HUF	Category			92	466009	466009	4.23	466009	466009	4.23	4.23	466009		
6	HUF	More than 1 percentage of shareholding	BHARAT PANNALAL SHETH	AAGHB2034M	1	167500	167500	1.52	167500	167500	1.52	1.52	167500		
7	Clearing Members	Category			2	2000	2000	0.02	2000	2000	0.02	0.02	2000		
						<a href="#">Click here to go back</a>	Total	201	2450096	2450096.00	22.25	2450096.00	2450096.00	22.25	2437196